

Port St. Joe Redevelopment Agency
Board of Directors
Ward Ridge City Hall

MEETING MINUTES

June 5th, 2018

The Mission of the Port St. Joe Redevelopment Agency is to serve the community by guiding redevelopment activities to create a vibrant downtown core and revitalized neighborhood, to improve quality of life, to commemorate history and culture, and to stimulate economic growth within the Agency's District.

ATTENDANCE

Rex Buzzett	Chair	(RB)	Present
Bo Patterson	Vice Chair	(BP)	Present
Andy Smith	Director	(AS)	Absent
Kaye Haddock	Director	(KH)	Present
David Ashbrook	Director	(DA)	Present
Brett Lowry	Director	(BL)	Present
Eric Langston	Director	(EL)	Present
Bill Kennedy	Executive Director	(BK)	Present

Voting Key – (motion by / second by, votes for – votes against)

I. Call to Order - The meeting was called to order at 4:36 by RB.

II. Citizens to Be Heard

A. None

III. Consent Agenda

A. Minutes were provided for May 1st, meeting, (BL/KH, 5-0)

IV. Agency Operations:

- A. Financial oversight report for April was included in package.
- B. Time sheet was provided for May
- C. Profit and loss/ balance sheets were provided.

V. Façade Grant Program

A. The Port applied for a sign grant which was approved in the amount of \$1,560.00, (BL/BP, 6-0)

VI. Grant Program Status Report

No updates

VII. Project Status Report

- A. BK updated the board on the proposed restroom on Reid Ave. It is still in the design phase but the lease agreement for the property has been executed.
- B. Reid Ave. reconstruction was discussed and a timetable of right after Labor Day was discussed as an ideal time.
- C. The bay trail lighting project will be awarded at the next regular city council meeting.

VIII. Old Business

- A. The group discussed how Reid Ave is getting paved as part of the road bond this year but the DRA would pay back the city over the next two years, \$100,000.00 per year. Attorney Adam Albritton brought up the fact engineering fees would also have to be paid. Total will be a little over 206 K so the DRA will also pay the difference out of their budget.
- B. BK presented the letter dedicating the historical grant matching funds in next year's budget.

IX. New Business

- A. BK presented an early draft of next year's budget with no action being taken.
- B. The city requested the DRA to match funds for the ADA ramp for the Eglin house. No action was taken.
- C. Maddox home improvements were discussed and a motion was made to allow BK to spend up to \$6,000.00 on improvements and repairs, (BP/KH, 6-0).

X. Meeting Adjournment

The meeting was adjourned at 5:07 PM, (DA/BL, 6-0).

Approved:

Rex Buzzett, Chair